

MINUTES OF A REGULAR MEETING
OF THE
BOARD OF EDUCATION, DISTRICT 28
HELD TUESDAY, JANUARY 28, 2020

A regular meeting of the Board of Education, District 28, Cook County, Illinois, was held in the Homer O. Harvey room in said district on Tuesday evening, January 28, 2020.

President Katz Muhl called the meeting to order at 7:04 p.m. with the following members present at roll call:

Tony Forchetti
Jennifer Gallinson
Michael Gilmore
Louis Gross
Michelle Kohler
Mara Silver-Schack
Tracy Katz Muhl

Also present were Dr. Larry Hewitt, Superintendent; Dr. Kris Raitzer, Assistant Superintendent; Jessica Donato, Chief School Business Official; Dr. Kelly Sculles, Director of Student Services; Terry Ryan, Communications Director; Dr. Ginny Hiltz, Greenbriar principal; Ramsin Israel, Technology Specialist; and visitors Colette O'Regan, Colleen Milks, Lisa Raju, Kris Izenstark, Sunitha Bellam, Penelope Burke, and Karen Nelson.

PRESENTATIONS
PUBLIC COMMENTS

A parent advocated for increased collaboration with Glenbrook North. She appreciated the 8th grade placement data for all township 8th grades being shared. Another parent remarked that parents need to know how to get their children placed in advanced classes at NBJH and that there should be a parent override if they don't agree with placement.

SUPERINTENDENT'S REPORT

Dr. Hewitt commented that the district has enjoyed a strong collaborative relationship with the high school team of educators, from the department chairs who have participated in curriculum reviews to the principal and superintendent. He agreed that it is important to maintain and enhance those strong ties to best serve our students as they prepare and transition to high school.

COMMUNICATION
(Written Communications)

The Board was provided, as information, recent copies of local newspaper articles regarding District 28 and neighboring districts and other publications, including the "Board Briefs."

(Board Calendar Review)

The Board reviewed the updated calendar of meetings.

APPROVAL OF MINUTES

It was moved by Member Katz Muhl and seconded by Member Gross that the Board of Education approve the Regular Meeting minutes of December 17, 2019, and the Closed Session minutes of December 17, 2019, since members had each previously been sent copies.

On a roll call vote, the following voted Aye: Members Katz Muhl, Gross, Silver-Schack, Gallinson, Gilmore, Forchetti, and Kohler. Nay: none. Abstain: none. Absent: none. Motion carried.

APPROVAL OF CONSENT AGENDA ITEMS

It was moved by Member Forchetti and seconded by Member Kohler that the Board of Education approve the Consent Agenda.

(Payroll – last half December 2019 and first half of January 2020)

the payment of employee salaries for the last half of December 2019, in the amount of \$ 1,112,659.98 and covered by check numbers 64033 through 64071, and deduction check numbers 64072 through 64089, inclusive, as outlined in detail on the Payroll Summary, confirmed by the signatures of the President and Secretary of the School District Board of Education, and dated January 28, 2020;

the payment of employee salaries for the first half of January 2020, in the amount of \$ 1,192,966.11 and covered by check numbers 64090 through 64132, and deduction check numbers 64133 through 64141, as outlined in detail on the Payroll Summary, confirmed by the signatures of the President and Secretary of the School District Board of Education, and dated January 28, 2020;

(Bills)

vendor invoices totaling \$695,684.52 and Warrants listed as Numbers 53983 through 54191, with the following void listed as 53752 confirmed by the

signatures of the President and Secretary of the School District 28 Board of Education, and dated January 28, 2020.

(Personnel Report: Employment of Staff, Leave Requests, Remediation Plan, Resignations, Dismissals)

(New Hires)

Molly Brown	GB	5 th grade Aide	\$13.50/hr.
Nancy Horowitz	WM	Foundational Aide	\$18./hr.
Rona Serota	WM	5 th grade Aide	\$13.50/hr.

(Leaves)

Ronit Shapiro	GB	Elementary Instructional Teaching Coach
Christine Sobczak	GB	First Grade Teacher

(Resignations)

Debra Floss	GB	School Secretary
Kristina Pierce	NBJH	Instructional Coach

(Position Change)

Diane Gillis	GB	From 5 th grade aide to Administration Assistant/School Secretary for GB \$24/hr.
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(Closed Session Recordings)

the destruction of Closed Session Recordings: 8/5/16, 1/23/18, 2/27/18, 3/20/18, 4/24/18, 5/22/18, 6/19/18, and 7/24/18.

On a roll call vote, the following voted Aye: Members Forchetti, Kohler, Gross, Silver-Schack, Gallinson, Gilmore, and Katz Muhl. Nay: none. Abstain: none. Absent: none. Motion carried.

(Memorandum of Agreement – Canines 4 Comfort)

The Board reviewed the Memorandum of Agreement (MOA) with Canines 4 Comfort and Greenbriar School. Principal Ginny Hiltz shared information regarding Greenbriar's recent work with Canines 4 Comfort, commenting on the benefits she and the staff have observed. The MOA creates a formal relationship with the organization to provide a full-time service dog to work at Greenbriar.

It was moved by Member Kohler, and seconded by Member Gilmore that the Board approve the Memorandum of Agreement with Canines 4 Comfort.

On a roll call vote, the following voted Aye: Members Kohler, Gilmore, Forchetti, Gross, Silver-Schack, Gallinson, and Katz Muhl. Nay: none. Abstain: none. Absent: none. Motion carried.

FINANCE
(Financial Report)

The Board of Education received copies of the District 28 Financial Report for the period ending December 2019.

It was moved by Member Gilmore and seconded by Member Forchetti that the Board accept the District 28 Financial Report for the period ending December 2019.

On a roll call vote, the following voted Aye: Members Gilmore, Forchetti, Kohler, Gross, Silver-Schack, Gallinson, and Katz Muhl. Nay: none. Abstain: none. Absent: none. Motion carried.

(Tentative Budget Calendar)

It was moved by Member Forchetti and seconded by Member Kohler that the Board adopt the tentative Budget Calendar for calendar year 2020/21.

On a roll call vote, the following voted Aye: Members Forchetti, Kohler, Gross, Silver-Schack, Gallinson, Gilmore, and Katz Muhl. Nay: none. Abstain: none. Absent: none. Motion carried.

(Resolution Authorizing Preparation of Tentative Budget)

It was moved by Member Forchetti and seconded by Member Kohler that the Board adopt the resolution authorizing preparation of a tentative budget for the calendar year 2020/21.

On a roll call vote, the following voted Aye: Members Forchetti, Kohler, Gross, Silver-Schack, Gallinson, Gilmore, and Katz Muhl. Nay: none. Abstain: none. Absent: none. Motion carried.

(2020-21 Student Fees)

Based on an evaluation of the bus transportation bid, the transportation contract is increasing 38% next school year. Chief School Business Official Jessica Donato and Dr. Hewitt outlined several scenarios to help offset some of the cost. After a lengthy discussion, the Board members asked to see additional scenarios

in February with the following parameters: establish a fee for all riders; phase in the increase; and provide relief to families with multiple children.

The Board of Education also discussed the following changes to student fees for the 2020-21 school year:

- NBJH Outdoor Education to increase by \$10 to \$215 per student;
- Summer music lessons to increase by \$1 to align with the teachers' compensation; and
- The Young Explorers Program fee to increase by \$150 to \$4,250 per year.

It was moved by Member Gross and seconded by Member Kohler that the Board approve the 2020-21 Student Fees with the exception of bus fees, as presented.

On a roll call vote, the following voted Aye: Members Gross, Kohler, Silver-Schack, Gallinson, Gilmore, Forchetti, and Katz Muhl. Nay: Member Abstain: none. Absent: none. Motion carried.

(E-Rate and Internet Safety)

Mrs. Donato reported that, in relation to e-rate funding, the district is required to teach Internet Safety, which is done using the digital citizenship curriculum from Common Sense Media. The district also has CIPA-compliant Internet protection software in place to block access to harmful images, for which the district uses Securely. Mrs. Donato asked if there were any questions or concerns about Internet Safety.

EDUCATION

(Enrollment Report)

The December 2019 enrollment was provided as information.

(Northfield Township Intergovernmental Agreement for Providing Student Services Programs)

Dr. Hewitt provided an overview of the Northfield Township IGA for Providing Student Services Programs. It will serve as an "umbrella" agreement that allows two or more districts to create a specific programming agreement should it be deemed beneficial to do so. The MOA does not take effect until July 1, 2020.

(Northfield Township Articulation Update)

Dr. Hewitt reported topics covered in the meeting held Jan.17 included the NSSD Shared Services Agreement, a safety and security meeting will be held in mid-February to continue to share ideas and learn from each other; the

principal search at GBN is on track; GBN is working with PSAT data and will share with elementary districts; cyber attacks and exploring in-house, township-wide transportation services.

(Math Program Review Update)

Dr. Raitzer reported on several math program review initiatives. She shared that parents received information about the three math course pathways for next year's sixth grade students. This month and next month the math committee will be reviewing new curriculum resources. Teachers will be piloting lessons and visiting districts that have the programs in place. Parents will also have a chance to review the top curriculum selections. Teachers received training on how to evaluate the materials, and Dr. Raitzer noted that the high school representatives will also be participating in the selection process. The goal is to have the final selection made so that materials can be purchased no later than April. In addition, Dr. Hewitt and Dr. Meek will be working with a scheduling consultant to develop options for adding minutes of math instruction to the school day, which will be discussed with faculty. Dr. Hewitt also shared 8th grade placement data received from the high school.

BUILDINGS and GROUNDS

(School Maintenance Project Grant)

Mrs. Donato shared that the District will apply for a \$50,000 matching school maintenance grant through the State of Illinois. The project identified for the grant is an upgrade to Meadowbrook's HVAC system.

It was moved by Member Gilmore and seconded by Member Silver-Schack that the Board approve the School Maintenance Project Grant as presented.

On a roll call vote, the following voted Aye: Members Gilmore, Silver-Schack, Gallinson, Forchetti, Kohler, Gross, and Katz Muhl. Nay: none. Abstain: none. Absent: none. Motion carried.

(Wight Professional Engineering Services Proposal)

Mrs. Donato presented a proposal from Wight and Company to oversee the upgrade to Meadowbrook's HVAC building automation system.

It was moved by Member Gross and seconded by Member Gilmore that the Board approve the proposal from Wight & Company to assist the District with the Meadowbrook building automation system control update.

On a roll call vote, the following voted Aye: Gross, Gilmore, Forchetti, Kohler, Silver-Schack, Gallinson, and Katz Muhl. Nay: none. Abstain: none. Absent: none. Motion carried.

LEGISLATION **(Legislative Update)**

President Katz Muhl reported the Legislature is just getting back in session. Any work on property tax relief will be contingent on the referendum on state income tax in November.

POLICY

The Board conducted the first reading of the Illinois Association of School Boards PRESS Issue 102 Policies: 2:20, 2:70, 2:70-E, 2:100, 2:105, 2:110, 2:200, 2:220, 2:220-E, 2:250-E2, 2:260, 4:15, 4:30, 4:60, 4:80, 4:150, 5:10, 5:20-E2.

NSSSED

No report.

COMMUNICATION

Communications Director Terry Ryan reported that two of the four schools have met the response threshold on the Illinois 5Essentials Survey to receive the parent summary reports. Additional communication to parents at the other two schools is expected to help them reach the goal as well. The survey closes Feb. 14.

Final touches are being made on a series of Literacy Studio videos that are being produced to provide parents with a deeper understanding of reading and writing instruction. The information will be presented in short, 3-minute chapters and hosted on the District's website.

Parent evaluations of the Dec. 9 math forums were reviewed and summarized. The feedback will help guide future presentations, which are being planned.

The Communications Advisory Committee will meet Feb. 4.

A draft of the data dashboard was shared with members to review work thus far. Additional data must be populated before it is ready to publish for the public.

Jeremy Bartunek was selected as one of 30 Golden Apple Finalists in teaching excellence. He will be recognized at a special ceremony in February. The Golden Apple winners will be announced in the spring.

AD HOC Committees

No reports.

NEW BUSINESS

Due to a concert being held at GBN on February 25, the Board agreed to adjust the starting time of the February 25, 2020, meeting from 7:00 p.m. to 7:30 p.m.

CLOSED SESSION

(In)

At 9:50 p.m., it was moved by Member Silver-Schack and seconded by Member Gross that the Board of Education go into Closed Session to discuss the following:

- (1) The appointment, employment, compensation, of specific employees of the District;
- (2) Student disciplinary cases and matters relating to individual students;
- (3) Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes, as authorized law.

On a roll call vote, the following members voted Aye: Members Silver-Schack, Gross, Gallinson, Gilmore, Forchetti, Kohler, and Katz Muhl. Nay: none. Abstain: none. Absent: none. Motion carried.

(Out)

At 10:46 p.m., it was moved by Member Kohler and seconded by Member Silver-Schack that the Board return to open session.

All members present voted Aye. Nay: none. Abstain: none. Absent: none.

APPROVAL TO OPEN CLOSED SESSION MINUTES

It was moved by Member Forchetti and seconded by Member Kohler that the Board approve opening the following Closed Session Minutes: 6/25/19, 7/23/19, 8/27/19, 10/22/19, and 11/26/19.

On a roll call vote, the following members voted Aye: Members Forchetti, Kohler, Gross, Silver-Schack, Gallinson, Gilmore, and Katz Muhl. Nay: none. Abstain: none. Absent: none. Motion carried.

ADJOURNMENT

At 10:48 p.m., it was moved by Member Gross and seconded by Member Forchetti that the meeting adjourn.

All members present voted Aye. Nay: none. Abstain: none. Absent: none.
Motion carried.

Larry A. Hewitt, Secretary

Tracy Katz Muhl, President