

MINUTES OF A REGULAR MEETING
OF THE
BOARD OF EDUCATION, DISTRICT 28
HELD TUESDAY, DECEMBER 17, 2019

A regular meeting of the Board of Education, District 28, Cook County, Illinois, was held in the Homer O. Harvey room, located at 1475 Maple Ave., in said district on Tuesday evening, December 17, 2019.

President Tracy Katz Muhl called the meeting to order at 7:03 p.m. with the following members present at roll call:

Tony Forchetti
Jennifer Gallinson
Michael Gilmore
Louis Gross
Tracy Katz Muhl
Michelle Kohler

Absent: Mara Silver-Schack

Also present were Dr. Larry Hewitt, Superintendent; Dr. Kris Raitzer, Assistant Superintendent; Jessica Donato, Chief School Business Official; Dr. Kelly Sculles, Director of Student Services; Michelle Jackson, Director of Learning; Terry Ryan, Communications Director; Colette O'Regan, Leslie Herbst, Kris Izenstark, and Karen Nelson, District 28 parents; Ramsin Israel and Mike Szpisjak District 28 computer technicians.

VISITOR'S COMMENTS

A parent advocated for strong math teachers, commented on Glenbrook North's Algebra 163G class, and thanked Dr. Raitzer for the work of the math program review. Another parent commented on the recent parent math forum and that placement data for high school math be made public again this year.

SUPERINTENDENT'S REPORT

Dr. Hewitt commented that the district shares the parents' desire to have a strong math program and that there is a lot of work being done to that end. He said the district also values having parents as partners and will continue to listen to parents' comments. He noted that parents were encouraged to ask questions throughout the two math forums and administrators stayed until all questions were answered. There will be another forum during which the proposed math curriculum materials will be shared and parents will be asked to provide feedback.

PUBLIC HEARING
(Tax Levy Hearing)

It was moved by Member Gross and seconded by Member Forchetti that the Tax Levy Hearing be opened at 7:15 p.m.

On a roll call vote, the following voted Aye: Members Gross, Forchetti, Kohler, Gallinson, Gilmore, and Katz Muhl. Nay: none. Abstain: none. Absent: Member Silver-Schack. Motion carried.

The Board of Education called for a hearing on the tax levy to provide the community with information about the 2019 levy (to be collected in 2020) and review any comments from the community. During the hearing, Chief School Business Official (CSBO) Jessica Donato presented an overview of the process for determining the levy and the factors that influence the figures.

At 7:28 p.m., after a review and there being no further questions, it was moved by Member Gross and seconded by Member Forchetti that the hearing on the 2019 Tax Levy close.

On a roll call vote, the following voted Aye: Members Gross, Forchetti, Kohler, Gallinson, Gilmore, and Katz Muhl. Nay: none. Abstain: none. Absent: Member Silver-Schack. Motion carried.

COMMUNICATION
(Written Communications)

The Board was provided as information, recent copies of local newspaper articles regarding District 28 and neighboring districts and other publications, including the "Board Briefs."

(Board Calendar Review)

The Board reviewed the updated calendar of meetings.

Member Silver-Schack arrived 7:29 p.m.

APPROVAL OF MINUTES

It was moved by Member Gross and seconded by Member Gilmore that the Board of Education approve the Regular Meeting minutes of November 26, 2019, and Closed Session minutes of November 26, 2019, since members had each previously been sent copies.

On a roll call vote, the following voted Aye: Members Gross, Gilmore, Forchetti, Silver-Schack, and Katz Muhl. Nay: none. Abstain: Members Gallinson and Kohler. Absent: None. Motion carried.

APPROVAL OF CONSENT AGENDA ITEMS

It was moved by Member Forchetti and seconded by Member Gallinson that the Board of Education approve the Consent Agenda as presented:

(Payroll – last half of November 2019)

the payment of employee salaries for the last half of November 2019, in the amount of \$ 1,170,252.56 and covered by check numbers 63913 through 63954, and deduction check numbers 63955 through 63972, inclusive, as outlined in detail on the Payroll Summary, confirmed by the signatures of the President and Secretary of the School District Board of Education, and dated December 17, 2019;

the payment of employee salaries for the first half of December 2019, in the amount of \$ 1,194,372.77 and covered by check numbers 63973 through 64014, and deduction check numbers 64024 through 64032, inclusive, as outlined in detail on the Payroll Summary, confirmed by the signatures of the President and Secretary of the School District Board of Education, and dated December 17, 2019;

(Bills)

vendor invoices totaling \$335,703.69 and Warrants listed as Numbers 53810 through 53982, and with the following voids listed as 51004, 52973, 53087, 53293, 533,65, and 53430, confirmed by the signatures of the President and Secretary of the School District 28 Board of Education, and dated December 17, 2019;

(Personnel Report)

New Hires

Emily Dischinger	WM	Foundational Aide	\$15.00/hr.
Fatima Qazi	GB	1 st Grade Aide	\$13.50/hr.
Soren Townander	GB	TSS	\$17.25/hr.

Leaves

Ariana Mazza Bensyl	MB/WM	Physical Therapist
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New Certified Staff

René M. Mezny	WM	Social Worker Step M+30-09, \$71,710.00 prorated 101 days, \$39,794.74
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On a roll call vote, the following voted Aye: Members Forchetti, Gallinson, Gilmore, Kohler, Gross, Silver-Schack, and Katz-Muhl. Nay: None. Abstain: none. Absent: None. Motion carried.

FINANCE
(Financial Report)

The Board of Education received copies of the District 28 Financial Report for the period ending November 2019.

It was moved by Member Kohler and seconded by Member Gilmore that the Board accept the District 28 Financial Report for the period ending November 2019.

On a roll call vote, the following voted Aye: Members Kohler, Gilmore, Forchetti, Gross, Silver-Schack, Gallinson, and Katz Muhl. Nay: none. Abstain: none. Absent: None. Motion carried.

(Tax Levy Adoption)

CSBO Jessica Donato provided a brief review of factors that impact the levy calculation during the Tax Levy Hearing. Board members asked questions at that time to further their understanding.

It was moved by Member Forchetti and seconded by Member Silver-Schack that the Certificate of Tax Levy be adopted and attached to and made part of these minutes.

On a roll call vote, the following voted Aye: Members Forchetti, Silver-Schack, Gallinson, Gilmore, Kohler, Gross, and Katz Muhl. Nay: none. Abstain: none. Absent: None. Motion carried.

(Tax Levy Extension Resolution)

It was moved by Member Kohler and seconded by Member Gross that the Board adopt the 2019 Tax Levy Extension Resolution as presented:

IT IS HEREBY RESOLVED by the Board of Education of Northbrook School District 28, County of Cook, State of Illinois, that the following:

1. The Cook County Clerk is hereby directed to extend from the 2019 Levy no less than the amounts indicated as follows:

Education.....	\$32,225,000
Building (Operations & Maintenance).....	2,850,000
Transportation	1,000,000
IMRF	618,000
Social Security.....	705,000
Working Cash Funds.....	0

On a roll call vote, the following voted Aye: Members Kohler, Gross, Silver-Schack, Gallinson, Gilmore, Forchetti, and Katz Muhl. Nay: none. Abstain: none. Absent: None. Motion carried.

(2019 Teacher Standard Retirement Plan)

Mrs. Donato presented a teacher retirement incentive plan that was recommended by the Compensation Committee. The new plan, which will be in effect until 2023, reflects changes in the state law on the maximum end-of-career salary increases, along with post-retirement service award or payment toward the Teacher Retirement Insurance Plan.

It was moved by Member Gallinson and seconded by Member Silver-Schack that the Board adopt the 2019 Teacher Standard Retirement Plan.

On a roll call vote, the following voted Aye: Gallinson, Silver-Schack, Gilmore, Forchetti, Kohler, Gross, and Katz Muhl. Nay: none. Abstain: none. Absent: none. Motion carried.

EDUCATION

(Enrollment Report)

The enrollment report for November 2019 was provided as information.

(2020-21 School Calendar)

There were no changes to the proposed 2020-21 calendar as presented last month. The calendar aligns with District 225, starting school on the same week and following the same winter and spring breaks. The first day of school is Aug. 19 and the tentative last day of school is Tuesday, June 1.

It was moved by Member Silver-Schack and seconded by Member Kohler that the Board approve the School Calendar for 2020-21, as presented.

On a roll call vote, the following voted Aye: Members Silver-Schack, Kohler, Gross, Gallinson, Gilmore, Forchetti, and Katz-Muhl. Nay: none. Abstain: none. Absent: none. Motion carried.

(Northfield Township Articulation Update)

Dr. Hewitt reported that the most recent township superintendents meeting included discussion on the following topics: new ISBE rules pertaining to students; the draft version of the Northfield Township Shared Services Agreement; work to align Emergency Preparation Plan; exploration of e-learning days when schools are closed for inclement weather; and the benefits of the IASB PRESS policy services.

(Math Program Review Update)

Dr. Raitzer provided detailed information regarding a plan to change the math pathways at the junior high. The Math committee is making the recommendation following a needs assessment and analysis of student achievement data. The plan will better align with other township sender districts. The change will impact incoming sixth-grade students.

(Curriculum Mapping Update 2018)

Dr. Raitzer provided an overview of the curriculum review process for all subject areas. Each subject is on a continuous improvement cycle, with updates occurring about every six years.

BUILDINGS and GROUNDS

Member Gross noted that a sump pit was installed at Meadowbrook School.

LEGISLATION

No report.

POLICY

It was moved by Member Gross and seconded by Member Gallinson that the Board approve the policies from Illinois Association of School Boards PRESS Issue 101, as presented for 2:110, 2:140, 2:230, 4:20, 5:180, 6:40, 6:250, 6:340, and 7:180.

On a roll call vote, the following voted Aye: Members Gross, Gallinson, Gilmore, Forchetti, Kohler, Silver-Schack, and Katz Muhl. Nay: none. Abstain: none. Motion carried.

COMMUNICATION

Communications Director Terry Ryan provided an update on monthly activities, including administering the Illinois 5Essentials Survey to parents, staff and students in grades 4-8.

NSSSED

The NSSSED Board Brief was presented as information.

AD HOC Committees **(Compensation)**

The Compensation Committee's staff communication regarding the meeting of Dec. 6 was provided for review and included information on the work of the salary and benefits subcommittees.

(SAF)

Member Silver-Schack noted that the SAF committee talked about the Diversity, Equity, and Inclusion initiative that the District will be working on with the assistance of a consultant from the organization BLINK.

NEW BUSINESS

Member Kohler inquired as to the timeline for beginning development of the benchmarking dashboard. Dr. Hewitt said he expects to have draft indicators in the areas of student achievement and finance for the January meeting.

CLOSED SESSION

(In)

At 8:28 p.m., it was moved by Member Gilmore and seconded by Member Silver-Schack that the Board move into Closed Session to discuss the following:

1. to discuss matters relating to individual students, as authorized by 5ILCS 120/2 (c).

All members present voted Aye. Absent: none. Motion carried.

(Out)

At 8:52 p.m., it was moved by Member Gross and seconded by Member Forchetti that the meeting be adjourned.

All members present voted Aye. Nay: none. Absent: none. Motion carried.

NEW BUSINESS

Dr. Sculles provided the Board with a brief update regarding the Illinois State Board of Education's new rules pertaining to isolated time-out and restraint.

ADJOURNMENT

At 8:58 p.m., it was moved by Member Gallinson and seconded by Member Silver-Schack that the meeting be adjourned.

All members present voted Aye. Nay: None. Abstain: None. Absent: none.
Motion carried.

Larry A. Hewitt, Secretary

Tracy Katz Muhl, President