

MINUTES OF A REGULAR MEETING
OF THE
BOARD OF EDUCATION, DISTRICT 28
HELD TUESDAY, JUNE 23, 2020

A regular meeting of the Board of Education, District 28, Cook County, Illinois, was held via electronic format for said district on Tuesday evening, June 23, 2020. Board members and administration attended via an online Zoom video conference. The public was able to attend via a livestream audio link through the District 28 YouTube Channel.

President Tracy Katz Muhl called the meeting to order at 7:04 p.m. with the following members present at roll call:

Jennifer Gallinson
Michael Gilmore.
Louis Gross
Michelle Kohler
Mara Silver-Schack
Tracy Katz Muhl

Absent: Anthony Forchetti

Also present were Dr. Larry Hewitt, Superintendent; Dr. Kris Raitzer, Assistant Superintendent; Jessica Donato, Chief School Business Official; Kelly Sculles, Director of Student Services; Michelle Jackson, Director of Learning; Terry Ryan, Communications Director; and Ramsin Israel, District Computer Technician.

President Katz Muhl read the following statement:

We are assembled on Zoom, pursuant to the declaration by the General Assembly of a statewide public health emergency in public act 101-640, which allows Boards of Education to meet remotely to conduct business, so this meeting will be an electronic meeting. That is an update from prior strictly emergency meetings we were conducting for essential business only. So we are now in an electronically permitted meeting.

VISITORS COMMENTS

Visitor's Comments online form was posted on the website from 6:30 p.m. to 7:05 p.m. Dr. Hewitt read one comment which was submitted by a parent. The parent asked that the district consider the child-care needs of working parents as it plans for reopening schools in August.

SUPERINTENDENT'S REPORT

(Diversity Equity and Inclusion Update)

Dr. Hewitt provided an update on the work of the District's Diversity, Equity and Inclusion Committee since the Board approved a contract on October 22, 2019 with Blink Consulting to facilitate. Three meetings were scheduled this past spring (March 19, May 6, and May 22, 2020) for onsite facilitation by Blink's founder Alison Park. The spring work was then to be followed up with additional summer tasks related to developing a needs assessment and designing professional development. Unfortunately, the pandemic caused us to postpone our meetings. Given the limitations and disruptions caused by the pandemic, Dr. Hewitt is working with Alison to determine how the District's work should proceed. As an initial, immediate step, we have worked with one of our teachers to create a summer professional learning opportunity for faculty, through a book study using So You Want to Talk About Race?

(Considerations for Reopening School)

Dr. Hewitt provided highlights of the guidelines released earlier in the day by the Illinois State Board of Education for reopening schools for the 2020-21 school year. Two district task forces have been working since the beginning of June planning for various scenarios. With the state guidelines, the task forces can move with more certainty to map out procedures, protocols and academic priorities. Dr. Hewitt also shared the responses from a back-to-school survey of parents conducted the previous week, which provided valuable insight on parent perspectives on a variety of blended models of in-person and remote learning. Board members discussed the issues and perspectives of reopening schools. Dr. Hewitt said it is the goal of the district to bring back all students full time following the health and safety guidelines as outlined by the state. The district's task forces will be working to develop a plan in collaboration with township districts and share with the board and parents as soon as possible.

(Board Calendar Review)

The Board calendar was provided as information.

APPROVAL OF MINUTES

It was moved by Member Gross and seconded by Member Gilmore that the Board of Education approve the Regular Meeting minutes of May 19, 2020, since members had each previously been sent copies.

On a roll call vote, the following voted Aye: Members Gross, Gilmore, Kohler, Silver-Schack, Gallinson, and Katz Muhl. Nay: none. Absent: Member Forchetti. Abstain: none. Motion carried.

APPROVAL OF CONSENT AGENDA ITEMS

It was moved by Member Silver-Schack and seconded by Member Gallinson that the Board of Education approve the Consent Agenda:

(Payroll – last half of May 2020 and first half of June 2020)

the payment of employee salaries for the last half of May 2020, in the amount of \$1,149,197.29 and covered by check numbers 64535 through 64558, and deduction check numbers 64559 through 64576, inclusive, as outlined in detail on the Payroll Summary, confirmed by the signatures of the President and Secretary of the School District Board of Education, and dated June 23, 2020;

the payment of employee salaries for the first half of June 2020, in the amount of \$1,142,142.99 and covered by check numbers 64577 through 64600, and deduction check numbers 64601 through 64609, inclusive, as outlined in detail on the Payroll Summary, confirmed by the signatures of the President and Secretary of the School District Board of Education, and dated June 23, 2020;

(Bills)

vendor invoices totaling \$518,115.25 and Warrants listed as Numbers 54756 through 54953, with the following voids 54475, 54863, 54864, 54865, and 54866, confirmed by the signatures of the President and Secretary of the School District 28 Board of Education, and dated June 23, 2020.

(Personnel Report: Contract Changes, Employment of Staff, Leaves, Resignations and Dismissals)

New Hires

Suzy Cho	WM	EC Special Ed Aide	\$18/hr.
Michelle Finch	WM	1-on-1 EC SP ED Aide	\$16/hr.
Lisa Nockels	WM	EC SP ED	\$18/hr.

Leaves

Amanda Shulman	GB	2 nd grade Teacher
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Contract Changes

Ariana L. Mazza Bensyl	WM	From Step M+30-08, \$71,586.00 to Step M+30-08, \$71,586.00 prorated to 80% \$57,268.80.
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Illinois for transportation reimbursement for the children transported in connection with the aforementioned Serious Safety Hazards.

(Workers Compensation Insurance Renewal)

The renewal of worker's compensation insurance coverage with Accident Fund Insurance of America for the period July 1, 2020 – June 30, 2021.

On a roll call vote, the following voted Aye: Members Silver-Schack, Gallinson, Gilmore, Kohler, Gross, and Katz Muhl. Nay: none. Absent: Member Forchetti. Abstain: none. Motion carried.

FINANCE
(Financial Report)

The Board of Education received copies of the District 28 Financial Report for the period ending May 2020. It was noted that the Finance Committee met June 9 to discuss the financial impact of COVID -19. Member Kohler recapped the meeting. The district is likely to see a slower rebuilding of district reserves, which may delay future capital projects. Chief School Business Official Mrs. Donato said the biggest impact on revenues is the slower growth of the Consumer Price Index, which impacts the amount the district collects in property taxes. This year's budget deficit will increase by approximately \$300,000 due to reduced revenues and unforeseen expenses. Mrs. Donato will provide a budget for next year with several contingencies.

It was moved by Member Gilmore and seconded by Member Kohler that the Board approve the District 28 Financial Report for the period ending May 2020.

On a roll call vote, the following voted Aye: Members Gallinson, Kohler, Gross, Silver-Schack, Gilmore, and Katz Muhl. Nay: none. Absent: Member Forchetti. Abstain: none. Motion carried.

EDUCATION

(Enrollment Report)

The May 2020 enrollment report was provided as information.

(Ratification of New Staff, 2019-20)

It was moved by Member Gallinson and seconded by Member Gross that the Board of Education approve the following contracts for employment for the 2020-21 school year, subject to the provisions of the Board policy pertaining to pension contributions, at the respective step and cash salary and TRS contribution (collectively known as "Salary"):

<u>NAME</u>	<u>SCHOOL</u>	<u>POSITION</u>	<u>STEP AND LANE</u>
Laura Johnson	NBJH	Science	B+00-03, \$51,366.00
Kristin Samuels	NBJH	Social Worker	M+30-08, \$71,586.00
Claire Thomas	NBJH	6 th gr. Math	B+24-12, \$67,775.00
Heidi Uhl	NBJH	8 th gr. Math	B+00-01, \$49,018.00
Theresa Zumba	WM	School Nurse	B+00-03, \$51,366.00

On a roll call vote, the following voted Aye: Members Gallinson, Gross, Silver-Schack, Gilmore, Kohler, and Katz Muhl. Nay: none. Absent: Member Forchetti. Abstain: none. Motion carried.

BUILDINGS and GROUNDS

Member Gross reported that the Meadowbrook School HVAC project and the STEM Lab renovation at Northbrook Junior High are on track. Mrs. Donato noted that the district just received a \$50,000 maintenance grant to be applied to the Meadowbrook project.

LEGISLATION **(Legislative Update)**

President Katz Muhl reported an abbreviated meeting was held. A new law will impact the school calendar. Election Day, Nov. 3, has been declared a state holiday. Dr. Hewitt said a revised calendar will be developed. The holiday will result in the last day of school moving one day on the calendar in June.

NSSSED

The NSSSED Board Briefs report was submitted for review.

COMMUNICATION

Mrs. Ryan recapped the activities of the month, including transitioning to a new website, notification system, and mobile district app.

NEW BUSINESS

Member Gross commented that his daughter's experience in the virtual graduation and drive-through diploma pick up was very nice and appreciated. Other members joined in thanking the teachers and administration for putting so much thought and energy into making the year-end milestone celebrations memorable.

ADJOURNMENT

At 8:12 p.m., it was moved by Member Kohler and seconded by Member Silver-Schack that the meeting be adjourned.

On a roll call vote, the following voted Aye: Members Kohler, Silver-Schack, Gilmore, Gross, and Katz Muhl. Nay: none. Absent: Member Forchetti. Abstain: none. Motion carried.

Larry A. Hewitt, Secretary

Tracy Katz Muhl, President