

MINUTES OF A REGULAR MEETING
OF THE
BOARD OF EDUCATION, DISTRICT 28
HELD TUESDAY, MAY 19, 2020

A regular meeting of the Board of Education, District 28, Cook County, Illinois, was held via electronic format for said district on Tuesday evening, May 19, 2020. Board members and administration attended via an online Zoom video conference. The public was able to attend via a livestream audio link through the District 28 YouTube Channel.

President Katz Muhl called the meeting to order at 7:03 p.m. with the following members present at roll call:

Tony Forchetti
Jennifer Gallinson
Michael Gilmore
Louis Gross
Michelle Kohler
Mara Silver-Schack
Tracy Katz Muhl

Absent: none

Also present were Dr. Larry Hewitt, Superintendent; Dr. Kris Raitzer, Assistant Superintendent; Jessica Donato, Chief School Business Official; Kelly Sculles, Director of Student Services; Michelle Jackson, Director of Learning; Terry Ryan, Communications Director; and Ramsin Israel, District Computer Technician.

President Katz Muhl read the following statement:

Governor Pritzker issued an Executive Order allowing Boards of Education to meet remotely to conduct essential operations. Therefore this is an electronic meeting, and it will be abbreviated to address only those items that are essential in nature to the ongoing operations of the school district. Members of the public may listen to the audio of the Board meeting online via our live-stream link. Other matters that are pending will continue to be examined by the team and will be addressed at the next live meeting or as further orders come in.

VISITOR'S COMMENTS/PRESENTATIONS

Visitor's Comments online form was posted on the website from 6:30 p.m. to 7:05 p.m. There were no submissions.

SUPERINTENDENT'S REPORT

Dr. Hewitt reported that May 29 is the last student attendance day. June 1, 2, and 3 will be used by staff to wrap up this year's work, attend professional development for math, and begin planning for next year. Work continues on the plans to honor retirees, 8th grade graduates, 5th grade promotion and pre-K promotion. Summer learning is being planned for both fully remote, as well as in-person with appropriate social distancing and health safety measures. Teams will also be formed this summer to plan for the opening of school under various scenarios: 100% remote learning, or resuming in-person instruction in a way that minimizes risk of exposure to the coronavirus to students and staff. Curriculum will be reviewed to identify the most important learning standards and effective remote instructional practices.

APPROVAL OF MINUTES

It was moved by Member Kohler and seconded by Member Silver-Schack that the Board of Education approve the Regular Meeting minutes of April 28, 2020 and the Closed Session minutes of April 28, 2019, since members had each previously seen copies.

On a roll call vote, the following voted Aye: Members Kohler, Silver-Schack, Gallinson, Gilmore, Forchetti, Gross, and Katz Muhl. Nay none. Abstain: none. Absent: none. Motion carried.

APPROVAL OF CONSENT AGENDA ITEMS

It was moved by Member Gilmore and seconded by Member Gross that the Board of Education approve the Consent Agenda:

(Payroll – last half of April 2020, and first half of May 2020)

the \$146,182.59 and covered by check numbers 64457 through 64483, and deduction check numbers 64484 through 64501, inclusive, as outlined in detail on the Payroll Summary, confirmed by the signatures of the President and Secretary of the School District Board of Education, and dated May 19, 2020;

the payment of employee salaries for the first half of May 2020, in the amount of \$1,172,466.98 and covered by check numbers 64502 through 64525, and deduction check numbers 64526 through 64534, inclusive, as outlined in detail on the Payroll Summary, confirmed by the signatures of the President and Secretary of the School District Board of Education, and dated May 19, 2020;

(Bills)

vendor invoices totaling \$1,240,198.07 and Warrants listed as Numbers 54668 through 54755, with wire transfers of 201900001 through 20190006, and 201900010 through 201900012, confirmed by the signatures of the President and Secretary of the School District 28 Board of Education, and dated May 19, 2020;

(Personnel Report: Contract Changes, Employment of Staff, Leaves, Resignations, Dismissals)

the hiring of:

Armando Salmeron	MB	Head Custodian	\$24/hr.
------------------	----	----------------	----------

the leave of:

Brittany Farris	MB	1st grade Teacher
-----------------	----	-------------------

the resignations of:

Sandy Ellingsen	NBJH	Teachers Aide
Julianna Gross	WM	5th Grade Aide
Maury Kulwin	NBJH	Teachers Aide
Hector Motino	NBJH	Teachers Aide
Erin Niehus	GB	Special Ed Aide
Daniel Nolan	NBJH	Teachers Aide
Beth Pfaff	WM	2nd Grade Aide

the contract changes of:

Sandra A. Broderick	MB	From M+121-21, \$98,842.00 to M+30-21, \$104,721.00
Athanasia Drakoulis	WM	From B+00-04, \$52,274.00 to B+12-04, \$54,203.00
Sarah L. Henderson	GB	From M+12-12, \$77,904.00 to M+30-12, \$80,660.00
Kathryn A. Mazzarella	MB	From M+12-15, \$86,874.00 to M+30-15, \$89,827.00
Velvet R. Thomas	NBJH	From B+00-12, \$61,130.00 to B+12-12, \$67,003.00

Retirement Contract Amendment

Sarah Stanley

NBJH

Orchestra Teacher

On a roll call vote, the following voted Aye: Members Gilmore, Gross, Silver-Schack, Gallinson, Forchetti, Kohler, and Katz Muhl. Nay: none. Abstain: none. Absent: none. Motion carried.

FINANCE

(Financial Report)

The Board of Education received copies of the District 28 Financial Report for the period ending April 2020.

Mrs. Donato provided an overview of finances, including a deficit in food service of \$17,795. Two Organic life employees continue to prepare lunches for students who receive free and reduced lunch meals. Student fee refunds are continuing, including to families who paid in advance for KidCare, pro-rated transportation fees for regular riders and Young Explorers, and summer school registration fees.

Mrs. Donato will convene the Finance Committee in the coming weeks to discuss the financial impact of COVID-19 on the district's budget.

Mrs. Donato outlined a plan by Director of Building and Grounds Joel Gallegos to change nine 10-month custodial positions to 12-month and add a grounds position to reduce contracted services and increase support for ongoing routine and specialized cleaning, snow removal, and buildings and grounds maintenance. The new grounds position would also require the purchase of a pickup truck with a dump body that will haul landscaping material and bulk salt during the winter months.

It was moved by Member Forchetti and seconded by Member Gilmore that the Board approve the financial report.

On a roll call vote, the following voted: Aye: Members Forchetti, Gilmore, Kohler, Gross, Silver-Schack, Gallinson, and Katz Muhl. Nay: none. Abstain: none. Absent: none. Motion carried.

(First Student Contract Addendum)

District 28 negotiated with First Student to reduce bus route charges as a result of closing schools for the remainder of the school year. The Illinois State Board of Education strongly encouraged school districts to continue paying contracted service providers during the mandated closures. The amendment will pay the bus company 78% of the route charges for March 16 through April 24 and 40% of the

route charges April 27 through June 11, resulting in a savings of \$146,271 over the original contractual amount.

It was moved by Member Silver-Schack and seconded by Member Gross, that the Board approve the First Student contract addendum.

On a roll call vote, the following voted Aye: Members Silver-Schack, Gross, Gallinson, Gilmore, Forchetti, Kohler, and Katz Muhl. Nay: none. Abstain: none. Absent: none. Motion carried.

(Organic Life Food Service addendum)

The district's food service provider, Organic Life, has continued to provide lunches to students who qualify for free/reduced price meals while schools have been closed. All Organic Life employees were paid through April 30, which aligned with Illinois State Board of Education guidelines.

The district reimburses Organic Life for labor and food costs and retains the sales revenues from lunches sold at the junior high. Organic Life takes a percentage of those revenues for administration and management fees, which the company is waiving for the remainder of the school term. All employees were placed on unemployment in May, except for two employees who continue working to prepare the free/reduced price lunches. The proposed contract amendment with Organic Life reduces the original contract costs by approximately \$46,000.

It was moved by Member Forchetti and seconded by Member Kohler that the Board approve the contract amendment as presented.

On a roll call vote, the following voted Aye: Forchetti, Kohler, Gross, Silver-Schack, Gallinson, Gilmore, Katz Muhl. Nay: none. Abstain: none. Absent: none. Motion carried.

EDUCATION

(Enrollment Report)

The April 2020 enrollment was provided as information.

(Ratification of New Staff 2020-21)

It was moved by Member Gallinson and seconded by Member Silver-Schack that the Board of Education approve the following contracts for employment for the 2020-21 school year, subject to the provisions of the Board policy pertaining to pension contributions, at the respective lane and step and cash salary and TRS contribution, (collectively known as "Salary"):

NAME	LANE and STEP	POSITION
Marissa Bay	Step B+00-05, \$54,622.00	NBJH Math
Lexis Foerch	Step B+00-01, \$49,018.00	NBJH Math
Taylor Hoffman	M+30-02, \$ \$56,036.00 @ 50%, \$28,018.00	WM Speech Language Pathologist for Young Explorers
Carley Krasavin	M+00-09, \$ 69,086.00	NBJH Math

It was moved by Member Gallinson and seconded by Member Silver-Schack, that the new staff members as presented.

On a roll call vote, the following voted Aye: Members Gallinson, Silver-Schack, Gilmore, Forchetti, Kohler, Gross, and Katz Muhl. Nay: none. Abstain: none. Absent: none. Motion carried.

BUILDINGS & GROUNDS

(STEM Lab)

A classroom remodeling project will repurpose the sewing room at Northbrook Junior High into a larger, more flexible classroom for STEM. After visiting area junior highs, STEM teacher Aaron Sato and district administrators developed a plan that will expand learning opportunities for students. The project includes electrical and plumbing work, as well as new flooring, ceiling, and furniture.

It was moved by Member Gilmore and seconded by Member Gross, that the Board approve the STEM project as presented.

On a roll call vote, the following voted Aye: Members Gilmore, Gross, Silver-Schack, Gallinson, Forchetti, Kohler, Katz Muhl. Nay: none. Abstain: none. Absent: none. Motion carried.

LEGISLATION

(Legislative Update)

President Katz Muhl reported that the state Legislature will conduct a shortened legislative session due to the pandemic.

NSSSED

Member Gilmore provided an overview of the NSSSED proposed financial model. IDEA funds will be retained by member districts. NSSSED currently retains 15%. The model represents a sustainable, equitable model that may result in potential savings of \$25,000 to District 28.

Policy Committee

It was moved by Member Gallinson and seconded by Member Silver-Schack, that the Board approve the policies from the Illinois Association of School Boards PRESS 102, as presented for: 5:20, 5:30, 5:50, 5:90, 5:120, 5:250, 5:290, 5:330, 6:60, 6:150, 7:20, 7:150, 7:180, 7:270, and 8:30.

On a roll call vote, the following voted Aye: Gallinson, Silver-Schack, Gilmore, Forchetti, Kohler, Gross, and Katz Muhl. Nay: none. Abstain: none. Absent: none. Motion carried.

COMMUNICATION

Mrs. Ryan provided an overview of the month's activities, including retiree recognition, 8th grade virtual graduation and on-site diploma distribution, and the 5th grade promotion car parade celebration. Initial meetings have been held with our new vendor Blackboard to transition to a new parent communication platform.

NEW BUSINESS

None.

ADJOURNMENT

At 8:12 p.m., it was moved by Member Kohler and seconded by Member Silver-Schack that the meeting adjourn.

On a roll call vote, the following voted Aye: Members Kohler, Silver-Schack, Gallinson, Gilmore, Forchetti, Gross, and Katz Muhl. Nay: none. Abstain: none. Absent: none. Motion carried.

Larry A. Hewitt, Secretary

Tracy Katz Muhl, President